

To Get Pines' Evergreen Staff Client Software

This free software will allow you to download and use a library management system. This software is a demo only, so do not worry about messing up anything.

It will allow you to view patron and bibliographic records. It will also allow you to do circulation duties like checking out books. Circulation will be covered in Wilson chapter 6.

This software will only work on computers using Windows operating system. If you have an Apple/Mac computer, please contact me via email.

It is strongly recommended that you download and use this software. However, if you are unable to get Evergreen to work, please contact me via email.

1. Go to: <http://www.open-ils.org/downloads.php>.
2. Click on:
http://www.open-ils.org/downloads/evergreen-setup-rel_1_2_2_0.exe
3. You will get a pop-up window asking if you want to run or save this file. Click on Run.
4. The program will download. It may take a few moments to download, depending upon the speed of your internet connection.
5. You may get a security warning about the publisher not being verified. Trust me, the software is safe to run. Click on Run.
6. You will get the Evergreen Staff Client Setup Wizard. Click on Next to continue.
7. Click on "I accept the agreement." Please feel free to read the agreement first. Then Click on Next.
8. The program will be put into a folder on your hard drive. You can change the folder or leave it as is. Click on Next.
9. The wizard will create a shortcut in your Start menu. Click Next.
10. The wizard can create an icon on your desktop, if you want. Click on Next.
11. Now, you are ready to install the software. Click on Install.
12. It will take only a few moments for the software to install. Click on Finish.

Congratulations! You have successfully downloaded the Evergreen Client Software.

Next you have to configure your computer to communicate with the database of patron and bibliographic records.

1. Start up Evergreen Staff Client.
2. In the box for Server Hostname, type in: demo.gapines.org.
3. Click on Re-Test Server to make sure you are communicating with the server correctly. You should see Status: OK.
4. Under Authentication,
 - a. For username, use one of the names below:
mgrl-rc-demo-librarymanager
mgrl-rc-demo-localadmin
claytn-for-demo-librarymanager
claytn-for-demo-localadmin
 - b. For all usernames, the password should be: demo123
If demo123 does not work, choose another username and use demo123 as the password.
5. Click Logon
6. You may receive a pop-up that asks about the site's certificate. Choose Accept this certificate permanently. Then click OK.
7. Under Workstation, type in any name you want. Try to make it unique, but do not use any private information nor any obscene words.
For example, in Name:
LIST2005-StudentCarmel
LIST2005-StudentCarmelB
LIST2005-StudentCCB
8. Click on Register. You should get a pop-up that says: Registration successful.

Congratulations! You have successfully configured your computer to use the Evergreen Staff Client.

From now on, when you start up Evergreen Staff Client, all you need to do is enter the password: demo123. Everything else you entered should be stored in memory.