

Wilson Chapter 7: Serials

Remember to memorize the terms on pages 95-96.

Do the written assignment on iCollege.

Serials Control

- Serials may be cataloged through the library's management system.
- Library may use the serials module in the library's computer system
- Provides information such as:
 1. Date received
 2. Expected date of arrival
 3. Issues not receives
 4. Missing issues
 5. Location

Types of Serials

- Serial = continuing publication that is produced at intervals
- Note: An interval can be daily, weekly, monthly, yearly, etc. or can be irregular
- Types of Serials:
 1. Paper
 2. Microfilm/Microfiche
 3. Electronic



Types of Serials (Page 2)

- Standing Order = publication that is a separate item but that library's want to purchase every time it is updated (e.g., Fodor's travel books)



Serial Records

- The library's computer system has one record for each serial owned - the bibliographic record
- Bibliographic records contain information such as title, publisher, format, frequency, etc.
- The library's computer system has one record for each issue of the serial - the checkin record
- Checkin records contain information such as volume number, date, etc.

Predicting Serial Issues (Or, Understanding Serial Time)

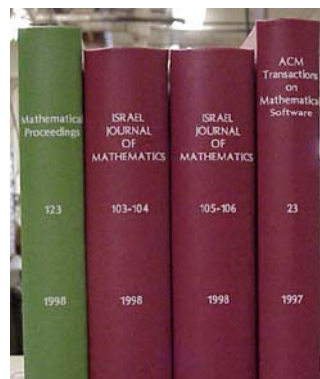
- Frequency = pattern of publication of a serial (e.g. annual, monthly, or irregular)
- Chronology = date or time of publication (e.g. September 14, 2006 or Fall 2006)
- Enumeration = how issues are numbered (e.g. volume 2, issue 5 or issue 1234)

Claiming Serials

- Serials are claimed when an issue fails to arrive at the library
- Can be done through the serials module of the library's computer system
- Can be done by contacting the publisher directly (via email, snail mail, or website)
- Can be done through a separate subscription service. For example, EBSCO Subscription Services (<http://www.ebsco.com/home/printsubs/>).

Other Serial Issues

- Binding = serials can be bound into a book. For example, twelve issues covering the entire year can be bound into a single book for long term storage.



- Routing = serials can be circulated among the library staff.

Electronic Serials Management

- Electronic serials must be managed by library staff. Electronic serials should be in the library's catalog. Appropriate links should be created.
- Libraries can manage their electronic serials by using:
 1. The library's computer system and a module for managing electronic serials
 2. Linking software
 3. Both of the above methods.

Electronic Serials Management: Linking Software

- Linking software allows links to be created from a record in the library's catalog to internet or database resources
- OpenURL is the current standard being used to create these links.
- [SFX \(http://www.exlibrisgroup.com/sfx.htm\)](http://www.exlibrisgroup.com/sfx.htm) is a current, popular linking software
- Note: Since most of these internet resources are databases that are paid for by the library, authentication (password) must be met before access is granted to the patron.